

H1N1 Vaccine 2009 – 2010 Reporting Requirements

Below you will find the different reporting requirements when administering the H1N1 vaccine. These requirements are in effect whether the vaccine is administered in a provider office, hospital, clinic, POD, or any other location/event within the state of Rhode Island. These reporting requirements are part of the Terms and Conditions for participating in the H1N1 Vaccination Response.

Weekly Doses Administered Reporting

- Report Weekly via: <http://pandemic.health.ri.gov/h1n1/> by 12:00 noon each Monday
- Reporting period: Previous Sunday through Saturday
- Data to report:
 - Total 1st doses given
 - Total 2nd doses given
 - Total doses for each age group (TBD by CDC)
 - Number of doses remaining in inventory
 - Number of doses wasted/expired

Questions: Mark.Francesconi@health.ri.gov

Weekly KIDSNET Reporting (required for under 19 years of age)

Report via KIDSNET [datasheet](#), Electronic, HL7 format, or line listing:

- Electronic & HL7 reporting for current KIDSNET reporters
- KIDSNET [datasheets](#) should be mailed or delivered to HEALTH
- Line listing (required *) including:
 - *Child last name, first name
 - *Child DOB, sex
 - Parent last name, first name, DOB
 - *Address, City, State, Zip
 - *Date vaccine given
 - *Reporting site/practice

Questions: Kim.SalisburyKeith@health.ri.gov

Medical Records or Vaccine Log

For all vaccine recipients, record in the individual's medical record and/or log:

- Name and DOB
- Date of vaccine administration
- Vaccine site (RA-right arm, LA-left arm, RT-right thigh, LT-left thigh, IN-intranasal)
- Vaccine manufacturer and lot number
- Signature of the vaccine administrator

The Vaccine Administration Record must be kept for a minimum of 5 years

Questions: Sue.dugganball@health.ri.gov

VACCINE ADVERSE EVENT REPORTING SYSTEM (VAERS)

Use a VAERS report form to report any adverse event. You can obtain pre-addressed postage paid report forms by calling VAERS at 1-800-822-7967. You may use photocopies of the form to submit reports. You may also download printable copies of the VAERS form as well as other information about the VAERS Program at <http://vaers.hhs.gov/>.